

DENALI BOROUGH, ALASKA
ORDINANCE NO. 07-02

INTRODUCED BY: Assembly Member Teresa Hall

AN ORDINANCE TO RESCIND, CHAPTER 5.10 OF THE DENALI BOROUGH
CODE OF ORDINANCES TITLED PERSONNEL COMMITTEE

BE IT ENACTED by the Assembly of the Denali Borough, Alaska that:

Section 1. Classification. This ordinance is of a general and permanent nature.

Section 2. Purpose. The purpose of this ordinance is to rescind Denali Borough Code of Ordinances, Chapter 5.10. The chapter reads in its entirety as follows:

**Chapter 5.10
PERSONNEL COMMITTEE**

Sections:

- 5.10.010 Purpose.
- 5.10.020 Number of members.
- 5.10.030 Qualifications.
- 5.10.040 Selection of members.
- 5.10.050 Terms.
- 5.10.060 Vacancies.
- 5.10.070 Officers.
- 5.10.080 Meetings.
- 5.10.090 Budget.

5.10.010 Purpose.

Until such time as rescinded by ordinance, there will be a standing committee known as the personnel committee. The purpose of this committee is to advise the assembly on matters referred to the committee by the assembly. Also, the committee may advise the assembly concerning borough personnel matters when the committee so chooses. [Ord. 92-19 § 2; Code 1989 § 31-1.]

Denali Borough Ordinance 07-02

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Bracket = [delete]*

5.10.020 Number of members.

The committee will be comprised of five regular members and the mayor as an ex officio member. [Ord. 92-19 § 2; Code 1989 § 31-2.]

5.10.030 Qualifications.

All members of the personnel committee must meet the qualifications of a voter as contained in DBC 8.05.020. [Ord. 92-19 § 2; Code 1989 § 31-3.]

5.10.040 Selection of members.

Members of the assembly and/or the mayor shall suggest names of proposed committee members to be approved by the assembly. The letters "A" through "E" will be used to designate the seats on the committee. [Ord. 92-19 § 2; Code 1989 § 31-4.]

5.10.050 Terms.

The first members appointed after the formation of this committee shall be for one or two years as follows. Seats "A" through "C" will be for two-year terms and seats "D" through "E" for one-year terms. Their successors shall hold the committee seat for a term of two years and until their successors are appointed and qualified. [Ord. 92-19 § 2; Code 1989 § 31-5.]

5.10.060 Vacancies.

A committee seat shall become vacant upon death, failure to qualify, resignation or removal of a committee member by a two-thirds majority vote of the assembly. Vacant seats shall be filled in the same manner as described in DBC 5.10.040. A member so appointed will fill out the term of that committee seat. [Ord. 92-19 § 2; Code 1989 § 31-6.]

5.10.070 Officers.

The committee at its first meeting after formation will select a chairperson and vice chairperson, and any other officers the committee deems necessary. Annually, at the first meeting held in the calendar year, the committee will select its officers for that year. The committee at any time, by a majority vote, may add or delete officers with the exception of the chairperson and vice chairperson. [Ord. 92-19 § 2; Code 1989 § 31-7.]

5.10.080 Meetings.

A. Procedures. The committee procedures contained in Chapter 2.45 DBC and Robert's Rules of Order, Ninth Edition, will apply.

B. Regular Meetings. Regular meetings will be held per DBC 2.45.050(N). However, a minimum of one meeting within the first six months of the calendar year to select officers will be held.

C. Special Meetings. Special meetings will be held as per DBC 2.45.050(O).

D. Records. Minutes of all committee meetings will be kept, and a copy submitted to the borough clerk. [Ord. 92-19 § 2; Code 1989 § 31-8.]

5.10.090 Budget.

If appropriations of funds are to be requested, the committee shall submit a budget request to the mayor no later than March 1st preceding the fiscal year for which the funds are requested. If the committee receives funds from or through the borough, then an accounting of the funds must be submitted to the borough clerk within 60 days of the end of the fiscal year. [Ord. 92-19 § 2; Code 1989 § 31-9.]


Section 3. Effective Date. This ordinance becomes effective upon adoption by the Denali Borough Assembly and signature of the Mayor.

DATE INTRODUCED: FEBRUARY 14, 2007


FIRST READING: MARCH 14, 2007

PUBLIC HEARING: MARCH 14, 2007

PASSED and APPROVED by the DENALI BOROUGH ASSEMBLY this 14th day of MARCH, 2007.


Denali Borough Mayor

ATTEST:


Borough Clerk



PASSED UNANIMOUSLY: Hall, Evans, Berry, Mercer, Holmes, Bulard, Schenk

Denali Borough Ordinance 07-02

Underline= add
Bracket = [delete]