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**Minutes of the Regular Meeting
Denali Borough Planning Commission
Tri-Valley Community Center
January 19, 2016**

Call to Order

Deputy Presiding Officer Lee LIGHTFOOT called the regular meeting to order at 7:18 PM.

Oath of Office: The newly appointed commissioners were not present to take the oath of office.

Roll Call

Planning commissioners present were: Kesslyn TENCH, Baxter MERCER, Anne CAPISTRANT, Mark MENKE, and Lee LIGHTFOOT. Absent: Barbara BREASE, Sid MICHAELS, Steve JONES and Susan BRAUN. Mayor Clay Walker was also present.

Election of Officers: Baxter MERCER MOVED to nominate Lee LIGHTFOOT as Deputy Presiding Officer. The motion was seconded. There were no additional nominations. The roll call VOTE was unanimous.

Baxter MERCER MOVED to postpone the election of Presiding Officer to the next regular meeting. The motion was seconded. The VOTE by show of hands was unanimous.

Public Comments

No comments

Approval of Agenda

Baxter MERCER MOVED to approve the agenda as presented. The motion was seconded. The VOTE by show of hands was unanimous.

Approval of Minutes

Baxter MERCER MOVED to approve the November 10, 2015 public hearing and regular meeting minutes as presented. The motion was seconded. The VOTE by show of hands was unanimous.

Correspondence

The commission received an email from Susan and James Gauvin regarding road and trail use on borough property in the Otto Lake area.

Plats and Conditional Uses

Plat and Resolution PC 16-01: A RESOLUTION PROVIDING PRELIMINARY APPROVAL FOR PLAT 16-01, Replat through vacation of the lot line between lots 14 and 15, block 1 of the Cantwell Heights Subdivision therefore creating lot 14A, Block 1. Located within section 31, T17S, R7W, F.M. Alaska.

1 Baxter MERCER MOVED to approve Plat and Resolution 16-01. The motion was seconded. The
2 roll call VOTE was unanimous.

3 4 **Reports**

5 **Mayor**

6 Mayor Walker reported on the following items:

- 7 • Mayor Walker attended the Alaska Municipal League and portions of the Alaska
8 Planning Association conferences in November.
- 9 • The borough has entered into a new contract with Agnew::Beck to assist with code
10 revisions.
- 11 • The Municipal Advisory Gas Project Review Board has sent their final report regarding
12 the proposed gasline recommendations to the Governor.
- 13 • A representative from Kohler, Schmitt and Hutchison offered a presentation reviewing
14 the annual borough audit at the December assembly meeting.

15 16 **Borough Planner**

17 No report

18 19 **Communication and Appearance Requests**

20 **PC Resolution 09-06 Update**

21 Mayor Walker reported that he had spoken to the land owner via. telephone and shared the
22 following information: The land owner has contacted a land surveyor and is waiting for the
23 survey to be completed. If the planning commission is looking for anything specific or
24 particular in the survey, the land owner has asked that the commission communicate those
25 requests prior to survey completion.

26
27 There was much discussion regarding the delay in receiving a survey, the need for public
28 access, and how to best address this agenda item. This item was postponed to the next
29 worksession, public hearing, and regular meeting by unanimous consent.

30 31 **Unfinished Business**

32 **Planning Services by Agnew::Beck: Final Report**

33 The final report produced by Agnew::Beck regarding borough land management was reviewed.
34 The commission thanked Agnew::Beck for their report.

35 36 **New Business**

37 **Borough Land Management Resolution PC 16-02**

38 Baxter MERCER MOVED to approve PC Resolution 16-02. The motion was seconded. Anne
39 CAPISTRANT asked that the date on the resolution be changed to the correct date. The roll call
40 VOTE was unanimous.

41 42 **Fiscal Year 2017 Land Budget**

1 Mark MENKE MOVED to approve the fiscal year 2017 land budget recommendations put forth
2 by the administration. The motion was seconded. The roll call VOTE was unanimous.

3
4 **Public Comments**

5 Ivana Haverlikova thanked the commission for their work on borough land management,
6 specifically for the Otto Lake area.

7
8 **Commissioner Comments**

9 Kesslyn TENCH thanked Anne Capistrant for working with her to develop PC Resolution 16-02.

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11 **Time and Place of Next Meeting**

12 February 10, 2016: Joint Work Session with Denali Borough Assembly, 5:00PM at the Tri-Valley
13 Community Center

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15 February 16, 2016: Work Session at 6:15 PM; Public Hearing at 7:15 PM; Regular Meeting to
16 follow the Public Hearing, at the Tri-Valley Community Center

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18 **Adjournment**

19 The deputy presiding officer adjourned the meeting at 8:43 PM.

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23 APPROVED:  _____
24 Lee LIGHTFOOT, Deputy Presiding Officer

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28 ATTEST:  _____
29 Amber Renshaw, Deputy Clerk

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33 Date Approved: 2/16/16

