

1 **Minutes of the Denali Borough Local Emergency Planning**
2 **Committee (LEPC) Meeting**
3 **Denali Borough Office**
4 **Healy**
5 **March 1st, 2017**

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8 **CALL TO ORDER:**

9 The committee meeting was called to order by Chairperson Steve Love at 6:08 pm.

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11 **ROLL CALL:**

12 Steve Love, LEPC Chairman – Marge Nord, Cantwell Fire Department/Denali LEPC - Sam Kimmel, Tri-Valley Fire
13 Department/Denali LEPC – Kate Batten, Tri-Valley Fire Department/ Denali LEPC – Tamera Ohlund, Healy
14 community member – Bob Doss, Denali National Park/Denali LEPC - Rob Graham, Tri-Valley Fire
15 Department/Denali LEPC - Joe Chatfield, Denali LEPC – Chris Noel, LEPC Coordinator

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17 **APPROVAL OF AGENDA:**

18 Steve moved to approve the agenda, seconded. Approved

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20 **MINUTES OF PREVIOUS MEETING:**

21 The minutes were amended and approved.

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23 **REPORTS:**

24 The LEPC Coordinator reported on the upcoming spring preparedness conference. A questions arose about
25 when the mass notification system will be up and running. It is set to be included in the FY 2018 Budget and
26 considered by the Assembly.

27
28 **OLD BUSINESS:**

- 29 a. Revision of the All Hazards Plan: Ms. Tami Ohlund reported on progress related to the Resources section
30 of the All-Hazards plan. The reviewers struggled with what information to include – not knowing the
31 intended audience of the plan. Tri-Valley Fire Department indicated the plan is kept in each ambulance
32 and all fire departments have a copy. The Borough Emergency Planner would also have a copy. There
33 was also a discussion regarding the Incident Command process and who would be requesting additional
34 resources. Standard operating procedures can be based on the plan, and it can be tested once the
35 revision is in place. The reviewers are 3/4 finished with the Resource section review. Another
36 community member, Ms. Lacy Gaddis, has offered to assist in the review. There was discussion to keep
37 the revised plan basic and user friendly. It was mentioned that a follow up sub-committee meeting
38 outside of the regular LEPC meeting may be beneficial
- 39 b. Address Letter to PO Box holders: After the decision last meeting to draft a letter regarding addresses to
40 all PO Box holders, the committee considered a letter drafted by committee members and the
41 coordinator. There was general consensus that the letter was acceptable and accurately stated the
42 intended goals of an address system. Mr. Chatfield stated that it was a good idea to notify the Assembly

1 prior to sending the letter. It was also decided to send it prior to the summer season to prevent
2 unnecessarily sending it to seasonal box holders.

- 3 a. Report to Assembly: It was decided that the Secretary would present to the Assembly at their
4 next meeting, Wednesday March 8th, 2017. The LEPC Coordinator will present if Kate is unable.
5

6 **NEW BUSINESS:**

- 7 a. Tier II Reports: The committee received a quick reminder what Tier II reports are, and who should
8 receive a copy (the LEPC, local Fire Department, and state DEC). Tier II reports have come in and the
9 Borough received a similar number to 2016, but with a few notable exceptions from industries operating
10 in the Borough. Rob indicated he would reach out to the Mine on behalf of the LEPC. The Coordinator
11 will also reach out and inquire with notable industries who do not currently submit Tier II reports.
12 b. Tactical Training grant: The committee discussed awarded 2015 State Homeland Security grant program
13 funds for a Tactical Emergency Casualty Care course to be held in the Borough. Fortunately, the Borough
14 was able to partner with the Department of Health and Social Services to deliver this type of training in
15 the spring of 2016. There was general agreement that the grant funds should be used for training rather
16 than relevant equipment. The summer is a busy time to schedule training, so mid fall would work better
17 for most. The grant deadline is September 30, 2017.
18

19 **OTHER BUSINESS:**

- 20 a. It was decided that the Mutual Aid Agreement should be sent out for all parties to re-affirm and sign,
21 rather than holding a special meeting for the cause.
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23 **TIME AND PLACE OF NEXT MEETING:**

24 The next meeting will be held June 7th, 2017 in the Denali Borough office.
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26 **ADJOURNMENT:**

27 The meeting was adjourned at 7:25 pm.