

1 There were no public comments.

2

3 **ORDINANCE 17-12, Version, A:**

4 An ordinance to accept and appropriate up to \$10,000 from the General Fund for
5 reimbursable expenditures related to the Local Emergency Planning Committee Grant
6 (LEPC)

7

8 There were no public comments.

9

10 **ADJOURNMENT:**

11 The public hearing was adjourned at 6:11 p.m.

12

13

14

15 APPROVED:



Jared Zimmerman, Presiding Officer


16

17

18

19

20 ATTEST:



Amber Renshaw, Borough Clerk

21

22

23

24

25 Date Approved:

September 13, 2017

1 **Minutes of the Regular Meeting**
2 **Denali Borough Assembly**
3 **Tri-Valley Community Center**
4 **August 9, 2017**
5
6

7 **CALL TO ORDER**

8 Presiding Officer Jared Zimmerman called the regular meeting to order at 6:15 PM.
9

10 **PLEDGE OF ALLEGIANCE**

11 Mayor Clay Walker led those present in the Pledge of Allegiance.
12

13 **ROLL CALL**

14 Assembly members present: Jared ZIMMERMAN, Don DEBLAUW, Paddy TATUM, David
15 EVANS, Tallon SHREEVE, Krista ZAPPONE and Jill BOELSMA. Absent: Patrick KELLY
16 and Joe CHATFIELD. Mayor Clay Walker was also present.
17

18 David EVANS MOVED to excuse Mr. Kelly and Mr. Chatfield. The motion was seconded.
19 The VOTE by show of hands was unanimous.
20

21 **PUBLIC COMMENTS**

22 Vanessa Juszczak, Denali Chamber of Commerce Director, reported that the Blueberry
23 Festival was a success with good local seasonal worker presence as well as some tourists.
24 Two non-profit organizations, Kids in Motion and the McKinley Village Volunteer Fire
25 Department received donations from proceeds of the Great Denali Duck Race, with all three
26 individual Duck Race winners being local residents. The Whitewater Festival was held the
27 next day with support from the Denali Chamber. The Chamber has gained six new members
28 in the last month, with an increase in membership of 21 percent since April. The Chamber
29 will sponsor a small business marketing seminar on September 6th that is open to the public,
30 and Ms. Juszczak invited assembly members to "Breakfast with the Board" on September 7th
31 at Karsten's Public House.
32

33 **AGENDA**

34 David EVANS MOVED to approve the meeting agenda as presented. The motion was
35 seconded. The VOTE by show of hands was unanimous.
36

37 **MINUTES**

38 July 12, 2017 Denali Borough Assembly Public Hearing and Regular Meeting
39

40 David EVANS MOVED to approve the minutes of the July 12, 2017 Public Hearing and
41 Regular Meeting minutes as presented. The motion was seconded. The VOTE by show of
42 hands was unanimous.
43

1 **REPORTS**

2 **MAY AND JUNE 2017 FINANCIAL REPORTS**

3 Krista ZAPPONE MOVED to receive the May 2017 and June 2017 Financial Reports. The
4 motion was seconded. The VOTE by show of hands was unanimous.

5
6 **FINANCE COMMITTEE REPORT**

7 Finance Committee Chair David Evans reported that the committee met on July 17 and
8 discussed internal controls, a topic recommended by the auditor, to ensure that there is
9 proper oversight of financial processes. The committee reviewed examples from other
10 municipalities, and will be looking to develop a flow chart demonstrating the borough's
11 internal controls.

12
13 **PLANNING COMMISSION REPORT**

14 Planning Commissioner Baxter Mercer reported that Version 7 of Denali Borough Code
15 (DBC) Chapter 9 Subdivisions will be discussed at the next planning commission meeting
16 on August 15th. The commission is also working on road and trail standards, which is taking
17 some time due to many conflicting concerns. Commissioner Mercer requested an update on
18 work being performed by Agnew::Beck and complimented Borough Planner Marsha
19 Lambert on her work revising Version 7 of DBC Chapter 9.

20
21 **SCHOOL DISTRICT REPORT**

22 Denali Borough School District (DBSD)

23
24 DBSD Superintendent Dan Polta verbally highlighted information provided in a written
25 report, including the following:

- 26
27
- 28 • Summer is ending and the school year is just around the corner, with teachers
29 returning to work next week. Superintendent Polta recounted that, at the end of the
30 last school year, action plans were completed to implement the DBSD Strategic Plan,
31 and he is now seeing these action plans implemented through a streamlined
32 enrollment process, updates to the website, and increased use of social media.
 - 33 • The activity bus donated by Camp Denali/North Face Lodge has been winterized and
34 is ready to transport students to activities.
 - 35 • During the summer months, the maintenance crew took care of general upkeep and
36 cosmetic maintenance, including repainting and installing a new kitchen floor at the
37 Tri-Valley School.
 - 38 • The School Board will discuss their Capital Improvements Project list for Fiscal Year
39 (FY) 2019 at their next meeting. Projects on the list are in line with those of the
40 borough, include updated costs and some consolidation, and follow
41 recommendations made by the school facilities survey.
 - 42 • Superintendent Polta noted that the state's fiscal situation has not been resolved,
43 and that he expects there will be calls for reduction in funding to public services,
including education.

- 1 • DBSD is preparing for their annual audit, and are looking at a small surplus of
- 2 approximately \$85,000 for FY2017.
- 3 • Superintendent Polta welcomed three new certified staff members – Jody Stamps,
- 4 Stephanie Stickle, and Gretchen Stryker.

6 **MAYOR REPORT**

7 Mayor Clay Walker verbally highlighted information provided in a written report, including the
8 following:

- 9
- 10 • Mayor Walker congratulated the Denali Chamber of Commerce on a successful, and
- 11 fun, Blueberry Festival.
- 12 • The State of Alaska passed their annual Capital Budget, which is the smallest in 17
- 13 years. The Healy Transfer Station project was not funded. Mayor Walker suggested
- 14 that the borough should plan on funding prioritized projects, rather than waiting for
- 15 funding from the State of Alaska.
- 16 • The borough received Community Assistance Program funding, which included an
- 17 additional \$31,578 for the two unincorporated communities identified in Resolution 17-
- 18 14 as meeting the eligibility criteria.
- 19 • The 14(c)(3) Land Agreement offered by AHTNA, Inc. was accepted by the State of
- 20 Alaska Department of Commerce, Community and Economic Development with the
- 21 exception of the parcel that contains the Denali Sportsmen's Association shooting
- 22 range. The Cantwell School and the Cantwell Transfer Station parcels were both
- 23 included, parcels that the state is amenable to convey to the Denali Borough.
- 24 Conveyance would require approval of Cantwell residents.
- 25 • A preliminary draft design of the Healy Transfer Station is currently under review.
- 26 • The landfill shop extension project is progressing well, and is near completion. Mayor
- 27 Walker suggested that the assembly consider a work session prior to one of the next
- 28 two meetings to be held in Anderson to tour the improvements.
- 29 • The Borough office will be closed to the public on Monday, August 28th to allow for all
- 30 staff training.
- 31 • Two seats remain vacant on the Planning Commission. Interested persons should
- 32 contact the borough office.
- 33 • Senator Murkowski's mobile office will be in the Denali Borough August 21st and 22nd.
- 34 • There were two meetings held recently in Healy and Cantwell regarding the Alaska
- 35 Stand Alone Pipeline draft supplemental Environmental Impact Statement. The
- 36 comment period on the statement is August 29.
- 37 • The Zero Landfill Board continues to meet monthly. Holland America Princess has
- 38 started recycling cardboard, and as a result, has diverted eight tons of cardboard from
- 39 the landfill.
- 40 • Mayor Walker thanked Lorali Simon and Usibelli Coal Mine for providing a tour of the
- 41 mine on August 9th.
- 42 • Mayor Walker reported that he will attend the Alaska Municipal League Summer
- 43 Conference next week in Haines, noted that next year's summer conference will be

1 held in the Denali Borough, and encouraged assembly members to consider attending
2 the AML Fall Conference in November.

3
4 **ASSEMBLY COMMENTS**

5 Assembly members thanked those in attendance for coming to the meeting and thanked
6 the Denali Chamber of Commerce for the Blueberry and Whitewater Festivals.

7
8 **COMMUNICATION AND APPEARANCES**

9 There were no communications or appearances.

10
11 **DRAFT ORDINANCES**

12 **ORDINANCE 17-13, Version A:**

13 An ordinance to explore options for the establishment of a system to assign addresses to
14 buildings and properties within the Denali Borough.

15
16 David EVANS MOVED to introduce Ordinance 17-13. The motion was seconded. Mayor
17 Clay Walker explained that the Local Emergency Planning Committee has explored this
18 issue a bit, mailed surveys to Denali Borough residents on the topic, received no negative
19 feedback, and passed a motion to suggest the Denali Borough Assembly consider including
20 an addressing system question on the November ballot. At last month's meeting the
21 assembly requested an ordinance be prepared for their consideration, and Ordinance 17-13
22 is that ordinance. Points of discussion that followed include the nature of, and timeline for,
23 ballot questions, as well as the need for ballot questions to be stated clearly. Points of
24 further discussion included the desire to follow the will of the people, the ability of the
25 assembly to implement addressing without authorization from voters, and the desire for
26 more information on what such a system would look like.

27
28 The roll call VOTE on the motion to introduce Ordinance 17-13 was 5 – 2 as follows: Yes –
29 Paddy TATUM, Don DEBLAUW, Tallon SHREEVE, David EVANS, Krista ZAPPONE; No –
30 Jill BOELSMA, Jared ZIMMERMAN. The motion passed.

31
32 David EVANS MOVED to postpone Ordinance 17-13 to the next meeting. The motion was
33 seconded. The VOTE by show of hands was unanimous.

34
35 **PENDING ORDINANCES**

36
37 **ORDINANCE 17-07, Version A: An ordinance approving a donation of land offered to**
38 **the Denali Borough by Golden Valley Electric Association (GVEA) located near Otto**
39 **Lake, Healy, Alaska**

40
41 David EVANS MOVED to adopt Ordinance 17-07. The motion was seconded. Mayor Clay
42 Walker explained that, at last month's meeting, the assembly requested he contact GVEA to
43 ask if classifying the property of Amenity would fulfill the intent of the donation of the land.
44 The administration and Board of Directors of GVEA have reviewed the ordinance, and are

1 satisfied with the current wording. If Ordinance 17-07 is approved, the next step after
2 acceptance would be classification. Points of discussion that followed included liability
3 issues and the lack of a borough parks and recreation department.
4

5 The roll call VOTE on the motion to adopt Ordinance 17-07 was unanimous.
6

7 **ORDINANCE 17-08, Version A:**

8 An ordinance to set the Mayor's annual salary for fiscal years 2018, 2019, and 2020
9

10 Krista ZAPPONE MOVED to adopt Ordinance 17-08. The motion was seconded. It was
11 noted that the ordinance is based upon a recommendation by the finance committee and
12 would not take effect until after the November mayoral election. The finance committee
13 believed the increase to be reasonable, based upon increases in the consumer price index
14 and the lack of a mayoral salary increase for many years in the past.
15

16 The roll call VOTE on the motion to adopt Ordinance 17-08 was unanimous.
17

18 **ORDINANCE 17-09, Version A: An ordinance appropriating up to \$140,000 from the**
19 **solid waste enterprise operating fund to replace the landfill scale**
20

21 Jill BOELSMA MOVED to adopt Ordinance 17-09. The motion was seconded. Mayor Walker
22 stated his belief that the landfill could greatly benefit from a new scale and that the cost of
23 procuring and installing a scale was underestimated. He requested an increase in the
24 appropriation amount included in Ordinance 17-09.
25

26 Krista ZAPPONE MOVED to amend Ordinance 17-09 by deleting the amount of \$140,000
27 and inserting the amount \$240,000. The motion failed for lack of a second. Points of
28 discussion that followed included the focus on scale merchants rather than general
29 contractors for the original estimated cost, the possibility of purchasing a used scale, the
30 useful lifetime of a scale as a piece of equipment, and the timeline to install a new scale.
31

32 David EVANS asked to be recused from voting on Ordinance 17-09, as his business could
33 be a potential bidder on the project. Presiding Officer Jared Zimmerman ruled that recusal
34 was unnecessary, as the vote related to the dollar amount of the project, and not a specific
35 contract.
36

37 Krista ZAPPONE MOVED to amend Ordinance 17-09 by deleting the amount of \$140,000
38 and inserting the amount \$200,000. The motion was seconded. The VOTE by show of
39 hands was unanimous.
40

41 The roll call VOTE on the main motion to adopt Ordinance 17-09 was unanimous.
42

43 Presiding Officer Jared Zimmerman requested general consent of the assembly to consider
44 Resolution 17-11 out of the order of the agenda. Consent was granted.

1
2 **RESOLUTION 17-11, Version A:**

3 **A resolution to award a contract for the landfill scale replacement project**

4
5 Mayor Clay Walker explained that two bids were received in response to Invitation to Bid 18-01, and that one was determined to be non-responsive, and the other was far over the
6 expected project budget. He drew the attention of assembly members to a memo describing
7 options for action on Resolution 17-11 due to the nature of bids received.
8
9

10 David EVANS asked to be recused from voting on Ordinance 17-09, as his business had
11 provided information contained in the bids. Presiding Officer Jared Zimmerman ruled that
12 Mr. Evans was recused from voting.
13

14 Krista ZAPPONE MOVED to postpone indefinitely Resolution 17-11. The motion was
15 seconded. The VOTE by show of hands was unanimous, with David Evans recused from
16 the vote.
17

18 **ORDINANCE 17-10, Version A: An ordinance appropriating up to \$50,000 from the**
19 **Capital Improvement Fund for expenses related to an extension of the landfill shop**
20 **building**

21
22 Jill BOESLMA MOVED to adopt Ordinance 17-10. The motion was seconded. The roll call
23 VOTE was unanimous.
24

25 **ORDINANCE 17-11, Version A: An ordinance to accept and appropriate up to \$12,000**
26 **from the General Fund for reimbursable expenditures related to the Emergency**
27 **Management Performance Grant (EMPG) as well as up to \$12,000 in matching**
28 **expenditures**

29
30 David EVANS MOVED to adopt Ordinance 17-11. The motion was seconded. The roll call
31 VOTE was unanimous.
32

33 **ORDINANCE 17-12, Version A: An ordinance to accept and appropriate up to \$10,000**
34 **from the General Fund for reimbursable expenditures related to the Local Emergency**
35 **Planning Committee Grant (LEPC)**

36
37 Jill BOELSMA MOVED to adopt Ordinance 17-12. The motion was seconded. The roll call
38 VOTE was unanimous.
39

40 **RESOLUTIONS**

41
42 **RESOLUTION 17-12, Version A:**

43 **A resolution for the Denali Borough to participate in the Alaska Municipal League**
44 **Joint Insurance Association (AMLJIA) Loss Control Incentive Program**

1
2 David EVANS MOVED to approve Resolution 17-12. The motion was seconded. Mayor
3 Clay Walker explained that the Denali Borough has participated in the program for a number
4 of years, and has completed the required activities to earn a discount on insurance rates
5 from AMLJIA. The roll call vote on the motion to approve Resolution 17-12 was unanimous.
6
7

8 **RESOLUTION 17-13, Version A:**

9 **A resolution supporting Alternative 2, Denali National Park Route, of the Alaska Stand
10 Alone Pipeline (ASAP) Draft Supplemental Environmental Impact Statement**
11

12 David EVANS MOVED to approve Resolution 17-13. The motion was seconded. The roll
13 call vote was unanimous.
14

15 **OTHER BUSINESS**

16 Retail Marijuana Store License Renewal
17 Denali Cannabis Cache LLC
18 License #11382
19 Designated Licensee: Kevin Schwan
20 Mile 238.9 Parks Highway
21 (Motion of non-protest)
22

23 Jill BOELSMA MOVED to not-protest the license renewal for Denali Cannabis Cache, LLC.
24 The motion was seconded. The vote by show of hands was unanimous.
25

26 **PUBLIC COMMENTS**

27 Baxter Mercer, Healy area resident, commented that he does not understand the public's
28 reluctance to be found by addressing. Emergency response crews have a hard time trying
29 to find people in need of emergency response due to lack of addressing, and that Ordinance
30 17-13 still could be approved and a ballot question included on the November ballot. Mr.
31 Mercer further commented that he believes another year toward systemic addressing has
32 been lost.
33

34 **ASSEMBLY COMMENTS**

35 Assembly members thanked those in the audience for their attendance.
36

37 Jill BOELSMA commented that implementation of an addressing system does not
38 require a vote of the people, and that an ordinance with more specifics regarding the
39 process would be helpful. Ms. Boelsma invited all to the Denali Education Center (DEC)
40 on September 2 for Charlie's Carnival and Silent Auction, a fundraiser to support DEC's
41 programs, which will have music, entertainment, and a rededication of Charles Sheldon's
42 gun. Ms. Boelsma closed by thanking the public for their input by way of public comment.
43

1 Jared ZIMMERMAN commented that a ballot question that may be voted down might
2 prevent the assembly from taking action on addressing before they have had time to
3 discuss options and implementation strategies.

4
5 Krista ZAPPONE thanked Baxter Mercer for his public comments, and stressed that the
6 assembly needs to take time to discuss action to be taken one piece at a time.

7
8 David EVANS thanked Mayor Clay Walker for doing a good job moving the Denali
9 Borough forward.

10
11 Don DEBLAUW commented that he would like to see signage for purposes of
12 emergency services.

13
14 Tallon SHREEVE thanked those in attendance for coming to the meeting and
15 commented positively on the quality of discussion at tonight's meeting.

16
17 **NEXT ASSEMBLY MEETING**

18 The next regular meeting will be held on Wednesday, September 13, 2017 at the
19 McKinley Park Community Center; McKinley Park, Alaska; Public Hearing 6:00 PM with
20 the Regular Meeting following the public hearing.


21
22 **ADJOURN:**

23 The meeting was adjourned at 8:08 PM.

24
25
26
27 APPROVED: _____


Jared Zimmerman, Presiding Officer

28
29
30
31 ATTEST: _____


Amber Renshaw, Borough Clerk

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33
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37 Date Approved: September 13, 2017