



Clay Walker, Mayor

DENALI BOROUGH

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EASEMENT APPLICATION

| |
|--------------------------------------|
| OFFICE USE |
| Fees Paid: |
| <input type="checkbox"/> Application |
| DATE: _____ |
| CK# _____ |
| VI MC AX DI |
| <input type="checkbox"/> Usage |
| DATE: _____ |
| CK# _____ |
| VI MC AX DI |

This application is for easements on borough owned land.
(Permit must be accompanied with the non-refundable application fee set by the fee schedule)

| | |
|---|--|
| OFFICE USE | |
| Permit # EAS - _____ | Preliminary Approval Issued: _____ |
| Date Application Received: _____ | <input type="checkbox"/> Approved Final Approval Issued: _____ |
| PC / Assembly Agenda Date: _____ | Date Easement Expires: _____ |
| | <input type="checkbox"/> Denied Date Denied: _____ |

Applicant:

Name / Organization / Business: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

E-mail: _____

Contact Name: _____ Best Contact Method: _____

Property Location / Legal Description: (Fill out all known blanks)

Subdivision: _____ Lot: _____ Block: _____ Tract: _____

Alaska State Land Survey (ASLS) # _____ U.S. Survey (USS) # _____

Plat # _____

Highway/Road _____ Mile Post _____

Township: _____ Range: _____ Section(s): _____

¼ section: _____ Meridian: _____

Other _____

1. **Attach a plat or drawing showing the proposed easement location on the relevant property. If applicable attach an operation plan.**

2. **Describe easement purpose and list any improvements:**

3. **Legal description of easement:**

4. **Requested Easement Term:** _____

5. **Window for Construct Dates (Check all that apply) Year(s):** _____

- | | | | |
|-----------------------------------|--------------------------------|------------------------------------|-----------------------------------|
| <input type="checkbox"/> January | <input type="checkbox"/> April | <input type="checkbox"/> July | <input type="checkbox"/> October |
| <input type="checkbox"/> February | <input type="checkbox"/> May | <input type="checkbox"/> August | <input type="checkbox"/> November |
| <input type="checkbox"/> March | <input type="checkbox"/> June | <input type="checkbox"/> September | <input type="checkbox"/> December |

6. Other requests to be taken into consideration:

Applicant's Signature

Date

INFORMATIONAL ITEMS: (Denali Borough Code 4.11.050 Easements)

1. Actions of borough-wide significance such as easements which are longer than 1,000 feet in length must receive approval by assembly ordinance and be accompanied by an associated best interest finding.
2. Actions of local significance, such as easements that serve a limited area, are 1,000 feet or less in length, and have minimal environmental impact, may be approved by the planning commission upon recommendation from the mayor or designee.
3. Within 45 calendar days of acceptance of a completed application for locally significant easements, or 90 days for borough-wide significant actions, the planning commission or assembly shall by resolution grant preliminary approval, rejection, or notify the applicant of the need for additional information or requirements for the proposed easement or right-of-way.
4. Upon preliminary approval by the planning commission or assembly, the borough will draft an easement agreement which terms may include but are not limited to the following:
 - a. Bonding;
 - b. Indemnification;
 - c. Insurance;
 - d. Restoration plan;
 - e. Easement time frame; and
 - f. Easement price, terms and conditions.
5. A form of easement will be included as an exhibit to this agreement and will be finalized for recordation in the State Recorder's office upon completion of an as-built survey which shall include a proper legal description for the easement.
6. Upon completion of construction, applicant shall be required to provide an as-built survey prepared by a surveyor registered in the State of Alaska and follow platting requirements per DBC Chapter 9.10.
7. The easement will be recorded with the appropriate District Recorder. Applicant is responsible for the recording fee.
8. The Denali Borough may also charge an easement fee depending on the nature and value of the easement interest being conveyed.
9. Construction may not occur on Denali Borough land prior to easement being granted without written authorization by the Denali Borough.

IF YOU HAVE ANY QUESTIONS, CONTACT THE LAND OFFICE