



Clay Walker, Mayor

DENALI BOROUGH

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OFFICE USE	
<u>Date Form was Received:</u>	
<u>Planning Commission Meeting Date:</u>	
<u>Date Official Letter was mailed:</u> New Street Name & Address Approval	
<input type="checkbox"/> Denied	

STREET NAMING or RENAMING REQUEST FORM

1. What kind of request is being made? (check a box)

New Street Name (road is currently unnamed)

Renaming a Street

2. If you are requesting to rename a street, what is the existing road name?

3. What is the street type? (check a box)

Public

Private

4. Is the street constructed? Yes

No

5. Is there a street sign along the right-of-way? Yes

No

6. What name(s) is being requested? The proposed street name must be in accordance with DBC 9.12.040 (code language at back of application).

1 st Choice:	2 nd Choice:	3 rd Choice:

Applicant: (If you are not the owner of the property you will need to submit an authorization form from the owner(s))

Name: _____

Mailing Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____

E-mail: _____ Best Contact Method: _____

Owner (If applicant does not own the property):

Name: _____

Mailing Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____

E-mail: _____ Best Contact Method: _____

Property Location / Legal Description: (Fill out all known information)

Subdivision: _____ Lot: _____ Block: _____ Tract: _____

Alaska State Land Survey (ASLS) # _____ U.S. Survey (USS)# _____

Plat # _____

Highway/Road _____ Mile Post _____

Township: _____ Range: _____ Section(s): _____

¼ section: _____ Meridian: _____

Submittal Requirements

- Complete Application
- Attach a Map depicting the location of the street. (*Maps can include hand drawn sketches, a plat, or a snapshot of google maps. Hand drawn maps and google maps must include lot lines, existing road centerlines, scale and north arrow.*)
- The signatures of 75 percent of the owners fronting the street together with the related legal description of their property.

NOTICE TO APPLICANT:

The Land Planner has determined the above requested information is the minimum necessary to process a street naming/renaming request. Should all or part of this requested information not be provided, then the Land Planner may be unable to process the request.

I HEREBY CERTIFY THAT I am the owner(s) of the property described above and that I desire to modify the street name to one of the proposed names above in compliance with Denali Borough Code (DBC) Chapter 9.12. I understand that submitting this application does not assure approval of the proposed street name.

Applicant's Signature

Date

Applicant's Signature

Date

Street Naming Additional Owner's Petition Page

The petition shall contain signatures of 75 percent of the owners fronting the street and they will provide the legal description of their property. Attach additional pages if necessary.

What name(s) is being requested?

1 st Choice:	2 nd Choice:	3 rd Choice:

I HEREBY CERTIFY THAT I am the owner(s) of the property described below and that I desire to modify the street name to one of the proposed names above in compliance with Denali Borough Code (DBC) Chapter 9.12. I understand that submitting this application does not assure approval of the proposed street name.

Property Legal description can be described by: (Subdivision, Lot, Block, Tract) (Township, Range, Section(s), Meridian), (Alaska State Land Survey (ASLS) #), (U.S. Survey (USS)#)

Name(s):					
Mailing Address:					
Property Legal Description:					
Telephone:			E-mail:		
Owner's Signature:				Date	
Owner's Signature:				Date	

Name(s):					
Mailing Address:					
Property Legal Description:					
Telephone:			E-mail:		
Owner's Signature:				Date	
Owner's Signature:				Date	

Name(s):					
Mailing Address:					
Property Legal Description:					
Telephone:			E-mail:		
Owner's Signature:				Date	
Owner's Signature:				Date	

DENALI BOROUGH CODE - Chapter 9.12 STREET NAMING METHODS

9.12.040 Street names.

- A. Official street names shall be established in accordance with the following:
1. A new street name shall comply with National Emergency Number Association (NENA) standards and borough standards, or, if different, whichever standard is stricter.
 2. A new or changed street name shall not be a duplicate of any existing name located within the borough. A different suffix (street, avenue, etc.) does not constitute a different name.
 3. A new right-of-way created by the subdivision process, which is a direct extension of or has the same alignment as an existing named right-of-way, shall bear the existing name.
 4. No street shall be designated by a letter or number.
 5. No street shall have a name sounding similar to or identical with any other named street within the borough.
 6. Avoid road names that a caller or responder might have difficulty pronouncing, thus delaying emergency response time (example: Panguingue).
 7. Street names containing a directional connotation such as Northwoods Avenue or Eastwind Street are to be avoided.
 8. A directional prefix, i.e. East Fox Avenue, West Fox Avenue, shall only be used as necessary, which determination shall be based upon findings of fact showing the necessity, or caused by the addressing system contained in Chapter 9.14 DBC.
 9. A street name shall be no longer than 17 characters, including the abbreviated suffix and any spaces.
- B. The planning commission, after consideration of all factors and public testimony, may allow exceptions to the foregoing upon a finding that the public interest is not harmed; and provided, that the exception complies with NENA standards. [Ord. 19-09 § 2.]

9.12.050 Renaming streets.

- A. The planning commission, upon a finding that an existing street name conflicts with or duplicates another existing street name thereby causing confusion as to the exact location of either street, shall officially rename the street(s) in accordance with DBC 9.12.040.
1. The planning commission shall conduct a public hearing in accordance with DBC 9.12.060 prior to taking official actions on any street name change.
 2. Due deference will be given to local or historic acceptance of existing street names to the extent possible.
 3. Street(s) renamed shall become official upon adoption of a planning commission street naming resolution stating the legal description and revised name and noting such change on the official street name map.
 4. Upon adoption of a street name change resolution, the borough will be responsible for the cost of replacing and installing the street name sign.
 5. Upon adoption of a street name change resolution, no reapplication or petition concerning the name of the same street may be filed within one calendar year of the final adoption, except in the case where new evidence or circumstances exist that were not available, present or reasonably ascertainable when the original resolution was adopted.
- B. Any person or agency may also propose a street name change by submittal of a petition to the planning commission. The petition shall contain:
1. The existing street name;
 2. The proposed street name in accordance with DBC 9.12.040;
 3. A map showing the location of the street;
 4. Justification for changing the street name;
 5. The signatures of 75 percent of the owners fronting the street together with the related legal description of their property;
 6. The fees in the amount listed in the most current Denali Borough fee schedule. [Ord. 19-09 § 2.]

9.12.060 Public hearing and notice required.

The planning commission shall publish a notice stating street names proposed to be changed, including a change in the suffix, in accordance with Denali Borough Charter, Article I, Section 1.05. [Ord. 19-09 § 2.]

9.12.070 Unnamed streets.

- A. All unnamed streets that have been recognized as public rights-of-way by reason of a previously filed subdivision plat or other recorded document shall be officially named by the planning commission in accordance with DBC 9.12.040 and under the procedures of DBC 9.12.050(A).
- B. A separate official private road name is required for any unnamed road or driveway that provides access to three or more residential or commercial structures, or a driveway longer than 1,000 feet.
- C. Private street names may be officially named by the planning commission upon a finding that special circumstances merit a name assignment and that the public interest is not harmed.
1. Naming a private road does not constitute a legal dedication of the street for public right-of-way or maintenance purposes.
 2. Naming of private streets shall be in accordance with DBC 9.12.040 and follow procedures of DBC 9.12.050(A). [Ord. 19-09 § 2.]